

**Nova Classical Academy
Board of Directors Meeting Minutes
Special Meeting
June 27, 2011**

Directors Present: Jason Belter, John Bujan, Sarah Dumont-Brown, Brandon Foat, Damon Fraser, Kirsten Hornseth, Dianne Krizan, Becky Lund, Wendy Swanson-Choi

Directors Absent: Tom Corrigan

Advisors Present: Brian Bloomfield, Miranda Morton, Kate Tetmeyer (NPTO Representative)

Others in Attendance: Nova parents

I. Call to Order

The meeting was called to order at 6:31 PM. Dianne Krizan led the meeting.

II. Approval of Agenda

Ms. Lund moved to approve the agenda with the addition of Public Comment after the Board Chair's Comments. Mr. Belter seconded. The motion passed unanimously.

III. Board Chair Comments

Mrs. Krizan thanked everyone for coming to this special meeting.

IV. Public Comment

There was public comment.

V. Reports received by the Board

a. Administration Report

i. End-of-Year Q-Comp Report

Mr. Bloomfield reviewed the report and gave some background information.

ii. Underwriter application

There were no questions or comments at this time.

iii. MDE Review and Comment

Mr. Bloomfield summarized the changes between the rough draft and a more polished copy that was sent to BoD members this afternoon. The changes were primarily proof-reading corrections and not major content. Mr. Bloomfield also spoke about some feedback they've continued to receive from MDE. He also clarified that MDE requested information concerning how Nova *could* grow (including class size) in our proposed new building, which is why it is included in the Review and Comment. Nova is *not* making decisions to increase class sizes or numbers of sections in a grade level at this time.

iv. Update/Agreement on General Contractor

Mr. Bloomfield gave a further update that we can find a local contractor with a better price if Bouma does not lower their fees. There is a meeting with Bouma tomorrow.

b. Developer's Agreement with Friends of Nova and CSDC

Mr. Bloomfield highlighted the latest version of the agreement.

c. Draft Agreement with Architect

Mr. Bloomfield summarized the process used to arrive at the recommendation currently before the BoD.

VI. Board Action Items

a. Authorize the End-of-Year Q-comp Report

Mr. Fraser, "Resolved, that the Board has reviewed the End-of-Year Q-Comp report and authorizes the Executive Director to finalize and submit it to MDE." Mr. Belter seconded. There was discussion. The motion passed unanimously.

b. Authorize the Review and Comment Report

Mr. Fraser, "Resolved, that the Board has reviewed the Review and Comment report and authorizes the Executive Director to finalize and submit it to MDE." Ms. Dumont-Brown seconded. There was discussion. The motion passed unanimously.

c. Authorize the Developer's Agreement

Mr. Fraser, "Resolved, that the Board has reviewed the Developer's Agreement and authorizes the Executive Director to finalize and Friends of Nova to execute it." Mrs. Hornseth seconded. There was discussion. The motion passed unanimously.

d. Authorize the Architect Agreement

Ms. Lund, "Resolved, that the Board has reviewed the architect proposal from Rivera and authorizes the Executive Director to finalize it and execute it." Mr. Fraser seconded. There was discussion. The motion passed unanimously.

e. Governance Committee Membership for 2011-12

Mr. Bujan, "Resolved, that the Governance Committee membership shall consist of the following:

- John Bujan, Director, Chair
- Dianne Krizan, Director, Parent
- Becky Lund, Director, Teacher
- Rick Stempkowski, Parent
- Kate Tetmeyer, Parent
- Gina Zelinka, Teacher

Mrs. Hornseth seconded. The motion passed unanimously.

VII. Public Comment

There was public comment. Mrs. Krizan recognized BoD members that will not be returning and thanked Ms. Dumon-Brown and Ms. Swanson-Choi for their service to Nova. Mrs. Krizan passed on the gavel to Mrs. Hornseth.

VIII. Next Meeting Date/Agenda Items

There is a Special board meeting scheduled for July 11, 2011, beginning at 6:30 at the Upper Campus to look at further facility developments.

The next regular Board of Directors meeting is July 18, 2011 beginning at 6:30 at the Upper Campus. Bruce from Piper Jaffrey will come and do a budget tutorial on our bonding.

IX. Adjournment

Mrs. Hornseth moved to adjourn. Mr. Fraser seconded. The meeting adjourned at 7:25 PM.

Minutes submitted by Becky Lund.