

**Nova Classical Academy  
Board of Directors Meeting Minutes  
Regular Meeting  
January 24, 2011**

**Directors Present: Jason Belter, John Bujan, Tom Corrigan, Sarah Dumont-Brown, Brandon Foat, Damon Fraser, Kirsten Hornseth, Dianne Krizan, Becky Lund, Wendy Swanson-Choi**

**Directors Absent: None**

**Advisors Present: Brian Bloomfield, Miranda Morton, Kate Tetmeyer (NPTO Representative), Ms. Beebe**

**Others in Attendance: Nova parents**

**I. Call to Order**

The meeting was called to order at 6:32 PM. Dianne Krizan led the meeting.

**II. Approval of Agenda**

Mrs. Hornseth moved to approve the agenda, with the correction that the Governance Committee's policy is actually numbered as 9-514. Mr. Belter seconded. The motion passed unanimously.

**III. Board Chair Comments**

Mrs. Krizan will save a report about the public forum for the board chair report later in the meeting, but welcomed everyone back.

**IV. Public Comment**

There was no public comment.

**V. Consent Agenda**

- A. Regular Meeting Minutes from November 15, 2010
- B. Revised SY 2010-2011 calendar

Ms. Lund moved to approve the consent agenda. Mr. Belter seconded. Gift donations were removed from the consent agenda. The motion passed unanimously.

**VI. Treasurer/ Finance Update**

There is none this month. Mr. Fraser added that the Finance and Budget Committee is planning for next year, assuming that we will receive two percent less money next year than this year and that the 17% unallotment will continue to be repaid.

**VII. Reports received by the Board**

**a. Administration Report**

Mr. Bloomfield highlighted several things. He met with the leaders of the student senate and gave an update about their progress. He will give a fuller report in February. There was discussion about the draft of the 2011-2012 calendar; further comments and questions can be sent to Mr. Bloomfield before the February BoD meeting. Mr. Bloomfield announced the start of Ms. Reagan as the Operations Manager and said that she has already made a dent in the work load of Mr. Bloomfield and Ms. Morton. Finally, Mr. Bloomfield gave an update about the facilities search. There was discussion. A search is underway as Nova will outgrow its current facilities in 2013. Four options are under consideration: Victoria Park, Shalom House, Minneapolis Howe/Cooper, and modifications to the current sites.

Mrs. Krizan framed up the Friends of Education agreement between Nova and Parnassus Prep. She also said that we should consider how we might replicate (or if we want to replicate) Nova trainings, curriculum and documents to other schools as a part of our long-range strategic plan. There was discussion.

**b. Board Chair Report**

Mrs. Krizan spoke about the public forum last Thursday which was attended by 78 people. There was a lot of agreement, though there was some disagreement mainly centering on the issues of advisory and sex education. She took away two steps that we can do; first, we should define and prominently communicate what is meant by "parents as the primary educators" and second, the board and administration need to be intentional and systematic about getting parent input. There was discussion. Mrs. Krizan will further summarize some of the feedback from the evening and distribute it to board members.

**c. Board Committees**

**i. Development Report**

Ms. Swanson-Choi noted that we have met our half-way goal for fundraising this year.

**ii. Finance and Budget Report**

1<sup>st</sup> reading of revised policy #702

Charge a committee for Gift Receipt Policy  
(Mr. Belter left the room.)

**iii. Governance Report**

(Mr. Belter returned.)

1<sup>st</sup> reading of revised policy #9-514

Mr. Bujan gave an update of the election process. There was discussion.

**d. Ad Hoc Committees**

**i. Strategic Planning Committee**

Mr. Bloomfield gave an update on the committee's progress. Mrs. Krizan suggested choosing a date in March to dedicate to discussing Nova's strategic plan as there is no scheduled BoD meeting that month.

**e. NPTO Report**

**VIII. Board Updates/Action Items**

**a. Motion to Accept the Proposal from Friends of Education**

Mrs. Krizan, “Be it resolved that the board chair and Mr. Bloomfield flesh out the proposal from Friends of Education to offer start-up assistance to Parnassus Prep and bring it to the board at the February meeting.” Mrs. Hornseth seconded. There was discussion. The motion passed unanimously.

**b. Motion to Designate an Authorized Depository for Stock Donations**

Mr. Fraser, “Be it resolved that LPL financial is designated as an authorized depository of charter school funds, subject to their furnishing collateral security and otherwise comply with the provisions of M.S. 118A.03 and

- I. The Board treasurer or Executive Director are authorized to accept and release collateral as required
- II. The Board Chair, Board Chair-elect, and the Board Treasurer, are authorized to sign checks, signature cards, and other forms and documents required from time to time by the depository; and
- III. This resolution shall be valid until superseded.”

Ms. Dumont-Brown seconded. There was discussion. Mr. Belter was out of the room. Mr. Bujan, Mr. Corrigan, Ms. Dumont-Brown, Mr. Foat, Mr. Fraser, Mrs. Hornseth, Mrs. Krizan, Ms. Lund, Ms. Swanson-Choi voted in favor. The motion passed.

**c. Motion on Authorization for EFT Transfer to Bank Depository**

Mr. Fraser, “Be it resolved that the Executive Director or Board Treasurer be authorized to enter into agreements to make electronic fund transfers (wire transfers) as permitted by M.S.471.38. The Business Manager is to initiate the authorized electronic fund transfers and will submit a list of such transfers at the next regular school board meeting after the transfers take place, as presented.” Mrs. Hornseth seconded. There was discussion. Mr. Belter was still out of the room. Mr. Bujan, Mr. Corrigan, Ms. Dumont-Brown, Mr. Foat, Mr. Fraser, Mrs. Hornseth, Mrs. Krizan, Ms. Lund, Ms. Swanson-Choi voted in favor. The motion passed.

**d. Motion on Authorization of Funds for Facilities**

Mr. Fraser, “Be it resolved that the Executive Director be authorized to spend up to \$15,000 at his discretion towards the pursuit of new facilities for Nova.” Mrs. Hornseth seconded. There was discussion. The motion passed unanimously.

**e. Motion to Designate Seats up for Election**

Mrs. Krizan, “Be it resolved to designate the seats for the 2011 board election as three parent seats and one teacher seat.” Mrs. Hornseth seconded. There was discussion. Mr. Bujan, Mr. Corrigan, Ms. Dumont-Brown, Mr. Foat, Mr. Fraser, Mrs. Hornseth, Mrs. Krizan, Ms. Lund, Ms. Swanson-Choi voted in favor. Mr. Belter voted against. The motion passed.

**IX. Public Comment**

There was no public comment.

**X. Next Meeting Date/Agenda Items**

Next Board meeting is February 28, 2011 beginning at 6:30 at the Upper Campus.

**XI. Adjournment**

Mrs. Hornseth moved to adjourn. Mr. Foat seconded. The motion passed unanimously.  
The meeting adjourned at 9:04 PM.

Minutes submitted by Becky Lund.