

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
February 24, 2011**

Directors Present: Jason Belter, John Bujan, Tom Corrigan, Sarah Dumont-Brown, Brandon Foat, Damon Fraser, Kirsten Hornseth, Becky Lund

Directors Absent: Dianne Krizan, Wendy Swanson-Choi

Advisors Present: Brian Bloomfield, Miranda Morton, Kate Tetmeyer (NPTO Representative), Nancy Baumann, Jan Beebe

Others in Attendance: Nova parents

I. Call to Order

The meeting was called to order at 6:32 PM. Kirsten Hornseth led the meeting.

II. Approval of Agenda

Mr. Foat moved to approve the agenda with the addition of a 2nd reading of policy #9-514 and hearing from Mr. Jentoft during the Board Chair Comments. Mr. Belter seconded. The motion passed unanimously.

III. Board Chair Comments

Karl Jentoft from CSDC was introduced to the BoD and gave an introduction to the mission of Charter Schools Development Corporation and their work with Nova. Bob Jonathan from Bouma Construction, the company that works with CSDC, spoke about his company's work with charter schools. Steve Baron, the project manager for Bouma Construction, was also introduced. Together, they look at facility needs, cost and financing to help streamline the building process.

IV. Public Comment

There was public comment.

V. Consent Agenda

- A. Regular Meeting Minutes from January 24, 2011
- B. Accept Gift Donations

Ms. Lund moved to approve the consent agenda. Mr. Fraser seconded. The motion passed unanimously.

VI. Treasurer/ Finance Update

Mr. Fraser started that we are currently forecasting a \$408,000 balance in our general fund at the end of the year. Mrs. Baumann highlighted other details from the Treasurer's Report. Also, the ACH report didn't print correctly in the BoD packets; Mr. Bloomfield will resend it. There was discussion about our line of credit, which we have not used at

all this year and are still forecasted to not need to use this year: Can we renew it even if we don't use it? How? Can it be used for bonding?

VII. Reports received by the Board

a. Administration Report

Mr. Bloomfield highlighted several things including 648 applications for enrollment for next year in grades K - 10. He reviewed the offer letter process. Finally, Mr. Bloomfield gave a brief overview of the parent open forums that have occurred in the past month.

b. Board Chair Report

There was no board chair report this month.

c. Board Committees

i. Curriculum Report

ii. Development Report

There was no development report.

iii. Finance and Budget Report

Mr. Fraser and Mr. Bloomfield reviewed our facility options and where they currently stand.

2nd reading of revised policy #702

Bonding primer

iv. Governance Report

Mr. Bujan gave an update regarding the upcoming election process.

2nd reading of revised policy #9-514

d. Ad Hoc Committees

i. Strategic Planning Committee

Mr. Bloomfield stated the committee is excited to pass on the data they collected to the BoD. They have compiled it in the 10 areas requested by the BoD. Board members are requested to carefully look through the information to be ready to discuss it in March. Board members should also send questions to Mr. Bloomfield ahead of the March strategic planning session.

e. NPTO Report

Mrs. Tetmeyer reminded everyone that the next PTO meeting will be next Monday, beginning at 6:30 at the Upper Campus.

VIII. Board Updates/Action Items

a. Motion to Offer Employment Agreements

Ms. Lund, "Be it resolved that the Executive Director is authorized to offer employment agreements per the Administration's recommendations." Mr. Fraser seconded. The motion passed unanimously.

b. Reimbursement Resolution

Mr. Fraser, "Be it resolved that Nova recommends that Friends of Nova approve and sign the reimbursement Resolution so that expenditures related to the facility acquisition can be reimbursed with the bond proceeds." Ms. Dumont-Brown seconded. There was discussion. The motion passed unanimously.

c. Approval of the SY 2011-2012 Calendar

Mr. Fraser, “Be it resolved that Nova adopts the attached calendar for the school year 2011-2012 and directed the Executive Director to report it to MDE.” Ms. Dumont-Brown seconded. There was discussion. Mr. Belter, Mr. Bujan, Mr. Corrigan, Mr. Foat, Mr. Fraser, Mrs. Hornseth, and Ms. Lund voted in favor. Ms. Dumont-Brown abstained. The motion passed.

d. Motion on Authorization of FOE Agreement

Mr. Bujan, “Be it resolved that Nova adopts the enclosed Agreement between Friends of Education and Nova Classical Academy pertaining to aiding Parnassus Prep.” Mr. Corrigan seconded. There was discussion. Mr. Belter and Mr. Bujan voted in favor. Mr. Corrigan, Ms. Dumont-Brown, Mr. Fraser, and Mrs. Hornseth voted against. Ms. Lund and Mr. Foat abstained. The motion failed.

IX. Public Comment

There was no public comment.

X. Next Meeting Date/Agenda Items

Next Board meeting is April 18, 2011 beginning at 6:30 at the Upper Campus. There will be a Strategic Planning Session on Monday, March 14th, beginning at **5:30** at the Upper Campus.

XI. Executive Director Review: Closed Meeting Session

The meeting was closed as permitted by Minnesota Statutes, section 13D.05, subdivision 3(a), to evaluate the performance of the School District’s Executive Director. The meeting was closed to review the performance of the Executive Director. When the meeting was reopened, this summary was given:

Mr. Bloomfield is on track to meet or has met expectations on his goals for the 2010-2011 school year. The board commends Mr. Bloomfield on the work he has done for Nova. Ms. Lund moved we accept the summary. Mr. Foat seconded. The motion passed unanimously.

XII. Adjournment

Mr. Fraser moved to adjourn. Mr. Foat seconded. The motion passed unanimously. The meeting adjourned at 9:33 PM.

Minutes submitted by Becky Lund.