

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
August 16, 2010**

Directors Present: Jason Belter, John Bujan, Tom Corrigan, Brandon Foat, Damon Fraser, Kirsten Hornseth, Dianne Krizan, Becky Lund, Wendy Swanson-Cho

Directors Absent:

Advisors Present: Brian Bloomfield, Miranda Morton, Nancy Baumann, Jan Beebe, Kate Tetmeyer (NPTO representative)

Others in Attendance: Nova parents

I. Call to Order

The meeting was called to order at 6:30 PM. Dianne Krizan led the meeting.

II. Approval of Agenda

Mrs. Hornseth moved to approve the amended agenda. Mr. Fraser seconded. The motion passed unanimously.

III. Board Chair Comments

Mrs. Krizan stated that she is impressed with the tone that has been used by everyone in the letters and discussions regarding the 10th grade Health curriculum. She also spoke about policy 502, our Parental Curriculum Review Policy, which is having its 3rd reading tonight. She also mentioned that Mr. Bloomfield has said the assessments for the Sex. Ed. curriculum for students who opt out will not include the section on methods of birth control.

IV. Public Comment

There was public comment.

V. Consent Agenda

- A. Meeting minutes for July 19, 2010
- B. Accept committee membership for Strategic Planning Committee
- C. Accept committee membership for Governance Committee (resignation of Diane Cossairt and the addition of Kate Tetmeyer)
- D. Accept gift donations

Mr. Belter moved to approve the amended consent agenda (C was added). Mr. Fraser seconded. The motion passed unanimously.

VI. Treasurer/ Finance Update

Mr. Fraser highlighted some of the improvements made with Nova's budget in the past two years as well as mentioned some of the difficulties that will be coming. He also said

that he thinks our approved budget will look even better at the October meeting. Mrs. Swanson-Choi mentioned how important it is that we not have to borrow money (due to cash flow needs) as the interest that we pay is money lost on the students' education. We're in our line of credit right now, but if the state pays as planned, we'll pay it back by the end of August and it is projected that we will not need to use it in the 2010-11 school year.

VII. Reports received by the Board

a. Administration Report

Mr. Bloomfield highlighted a few elements from the Administrative Report, beginning with space assessment. He also reported on attrition and the revised stage documents. Mr. Bloomfield spoke about the role of the administration in setting assessments when families opt out of curriculum, specifically the Sex. Ed. curriculum and Nova's assessment to meet the state's minimum standards. Finally, Mr. Bloomfield gave an overview of Nova's SoR honors level courses and Nova's scores on the Science portion of the MCAs.

b. Board Committees

i. Curriculum Report

1. Advanced Latin map
2. 10th grade Health and Phy. Ed. map

i. Development Report

ii. Finance and Budget Report

1. Employee benefits recommendation

iii. Governance Report

1. 3rd Reading of the Parental Review Policy (#502)
2. 3rd Reading of the revised Policy Policy (#103)

c. Ad Hoc Committees

i. Administration Structure Committee

Mr. Corrigan gave an update and said the committee is working to create two possible scenarios along with the pros and cons for each.

ii. Strategic Planning Committee

1. Strategic Planning Discussion led by Ms. Sandstrom, a member of the Strategic Planning Committee and Nova parent. The board discussed Nova's vision and mission statements in small groups and came up with some possible strategic objectives relating to those statements. The small groups then shared summaries of their discussion with the whole board.

VIII. Board Updates/Action Items

a. Acceptance of the Advanced Latin Content and Resource Map

Mrs. Hornseth, "Be it resolved that the Board of Directors accept the Curriculum committee's unanimous recommendation to adopt the Advanced Latin Content and Resource Map. Mr. Foat seconded. There was discussion. The motion passed unanimously.

b. Acceptance of the 10th Grade Health and Phy. Ed. Content and Resource Map

Ms. Lund, “Be it resolved that the Board of Directors accept the Curriculum committee’s recommendation to adopt the High School Health and Physical Education Content and Resource Map.” Mrs. Hornseth seconded. There was discussion. The motion was tabled until later in the meeting so the break out pages with the Sex. Ed. curriculum could be printed and distributed. The motion was then tabled until next week’s special meeting so that the Curriculum Committee could make some modifications.

c. Employee Benefit Recommendation

Ms. Lund, “Be it resolved that the Board of Directors accept the Finance and Budget Committee’s recommendation that the staff benefits for the 2010-11 school year be as follows:

- 500 deductible -25/50 co-pay
- Empower HSA 1250 deductible – 100 co-pay
- Funding the employee HSA at 50%.”

Mr. Fraser seconded. There was discussion. The motion passed unanimously.

d. Acceptance of Policy 502 (Parental Review)

Mr. Bujan, “Be it resolved that the Board of Directors adopt Policy #502 as of this date, August 16, 2010.” Mrs. Hornseth seconded. The motion passed unanimously.

e. Acceptance of revised Policy 103 (Policy Policy)

Mr. Bujan, “Be it resolved that the Board of Directors adopt revised Policy #103 as of this date, August 16, 2010.” Mr. Belter seconded. The motion passed unanimously.

f. Governance Committee Election Resolution

Ms. Bujan, “Resolved that the Governance Committee is charged to provide recommendations to the Board no later than the September regular board meeting as follows:

1. A recommended date for the next annual election of directors; and
2. A recommended timetable which sets forth all significant milestones for the next board elections; and
3. A summary of the last board election, with participation percentage and recommendations for increasing voter education and participation.

Mr. Fraser seconded. There was discussion. The motion passed unanimously.

g. Executive Director Task Force

Mr. Bujan, “Be it resolved that an Executive Director Task force be created for the purpose of establishing performance goals for the Executive Director for the 2010-11 year and facilitating the review process for the 2010-11 year.

Be it further resolved that the task force be led by chair-elect Kirsten Hornseth and comprised of one parent-board member and one teacher board-member.

Be it further resolved that the Executive Director Task Force report back to the Board at the regular September Board meeting (September 20, 2010) with recommendations on the Executive Director’s goals for the 2010-11.” Mr. Belter seconded. The motion passed unanimously.

IX. Public Comment

There was public comment.

X. Next Meeting Date/Agenda Items

Special board meeting, August 23, 6:30 PM at the Upper Campus to review a revised Health and Phy. Ed. content and resource map and to approve a person to fill the open parent board seat.

Regular board meeting, September 20, 6:30 PM, at the Upper Campus.

XI. Adjournment

Mrs. Hornseth moved to adjourn. Mr. Fraser seconded. The motion passed unanimously. The meeting adjourned at 9:29 PM.

Minutes submitted by Becky Lund.